



Your way to the electronic residence permit

You applied for an electronic residence permit (eAT). This is how the procedure continues:

1. Checking of the requirements and ordering the eAT:

- The administrator will check if the requirements are fulfilled. If they still need documents for this, you have already been informed or the administrator will contact you again and request them.
- If the requirements are fulfilled, the administrator will order the eAT, which will be produced at the Bundesdruckerei (Federal Printing Office) in Berlin. The eAT usually takes 3-4 weeks to produce.
- Information on the electronic residence permit and the online ID function can be found on the website of the Federal Office for Migration and Refugees (BAMF), currently at the following link:

<https://www.bamf.de/DE/Themen/MigrationAufenthalt/ZuwandererDrittstaaten/Mi-grathek/eAufenthaltstitel/eaufenthaltstitel-node.html>



There you will also find a brochure to download for free, which is available in various languages.

If you do not have the possibility to get the information on the internet, please contact your administrator.

2. Receiving the PIN letter and making an appointment to pick up the eAT at the Foreigners' Registration Office.

- After the Bundesdruckerei has completed the eAT, it will be sent to the Foreigners' Registration Office. You will automatically receive a notification by post (PIN letter).

This PIN letter will have the PIN and the PUK that you need if you want to use the online ID function of the eAT. So please keep the PIN letter in a safe place.

Anschrift

Landratsamt Mittelsachsen
Frauensteiner Straße 43, 09599 Freiberg
Tel. 03731 799-0
Fax 03731 799-3250

Internetpräsenz: www.landkreis-mittelsachsen.de

Informationen zur elektronischen Kommunikation: www.landkreis-mittelsachsen.de/e-kommunikation.html

Öffnungszeiten

Mo u. Mi nach Terminvereinbarung
Di u. Do 9 – 12 sowie 13 – 18 Uhr, Fr 9 – 12 Uhr
Steuernummer
220/144/03098

Bankverbindungen

Sparkasse Mittelsachsen,
IBAN: DE37 8705 2000 3120 0002 63, BIC: WELADED1FGX
Kreissparkasse Döbeln,
IBAN: DE47 8605 5462 0033 9600 01, BIC: SOLADES1DLN



NOTE:

Children under the age of 18 and people whose identity has not been proven will not receive a PIN letter and should call the Foreigners' Registration Office approx. 4-6 weeks after their first appointment to find out whether the eAT has already been delivered.

- After receiving the letter with the PIN and PUK number, please make another appointment to pick up the eAT at the Foreigners' Registration Office via the link below:

<https://termin-abh.landkreis-mittelsachsen.de/>



Note:

Make sure that you are always in possession of a valid residence title. If you have not received a notification of the delivery of your eAT 4 weeks before the expiration of your current residence document/visa-free stay, please make an appointment via the link above for the temporary extension of your current residence document/visa-free stay.

3. Pick up the eAT and further instructions:

- If you want to use the online ID card function after you have received your eAT, set a six-digit PIN of your own choice. This will make your online ID card function ready for use. You can only set the PIN in person when you collect your documents here at the Foreigners' Registration Office or at any other time at your home.
- Collection of the eAT by representative:
You can use the sample power of attorney from the website of the Federal Ministry of the Interior "Personalausweisportal". It is important that you also confirm that you have received the PIN letter in the authorisation to collect the eAT.
- We are working hard on your application. Please refrain from making unnecessary questions about the processing of your application, as this will further increase the processing time of all applications. If you have any urgent questions, please do not hesitate to contact our telephone hotline, which you can reach from Monday to Friday between 09:00 and 11:00 on the following number:

(03731) 799-3600

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